Orbweb ME

Getting Started

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Version 3.1 – Last updated 2014/3/10

System Requirements

Host PC	
Operating Systems: Windows 8.1 Windows 7 32/64 bit (All versions) (except 32-bit Home Premium)	**CPU and Memory:** 1 GB of RAM 1.6 GHz or faster dual-core CPU
Internet Connection: Always on Internet connection (cable, ISDN, DSL or better)	**Remote wake:** Only supports the following NICs: • Atheros AR8171, Killer Echo 2200 Series* • Realtek 8111FR, 8111GR* • Intel i217v* *Support to be announced

Clients		
Client	**Supported version**	**OS**
Browser	Internet Explorer 9.0 or newer (Windows only) Google Chrome 20.0 or newer Mozilla Firefox 15.0 or newer with JRE(32-bit) installed	Windows Linux
iPad	iOS 6.0 and above	iOS
Android	Android 4.0 and above	Android

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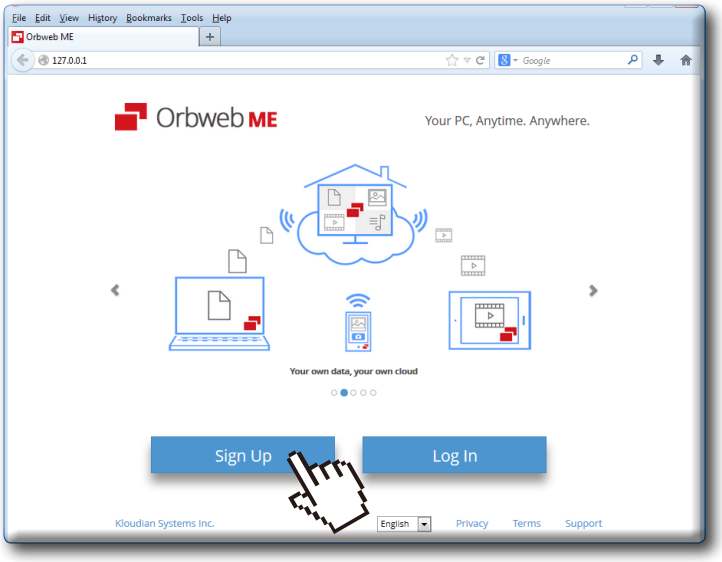
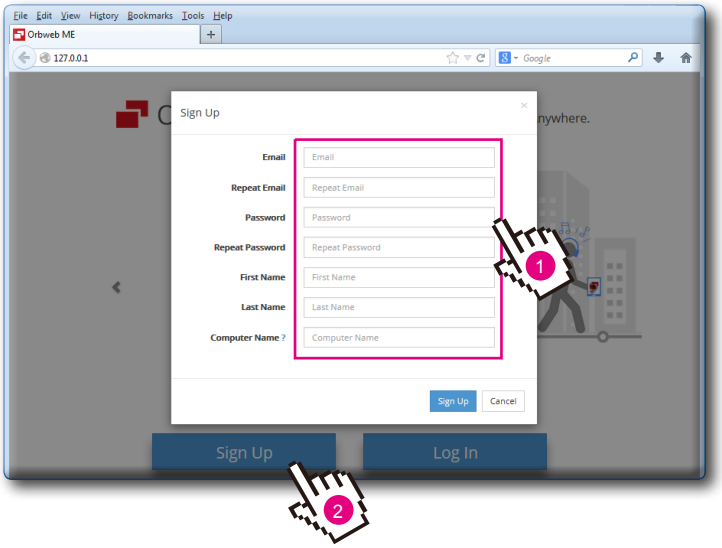
1. Signing up for an Orbweb ME Account and Host Device Registration

1. Double-click on the **Orbweb** browser client on your desktop.

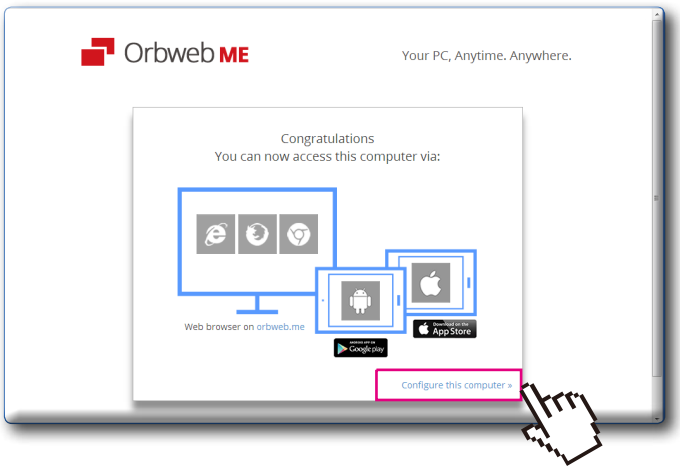
2. Click on **Sign Up**.



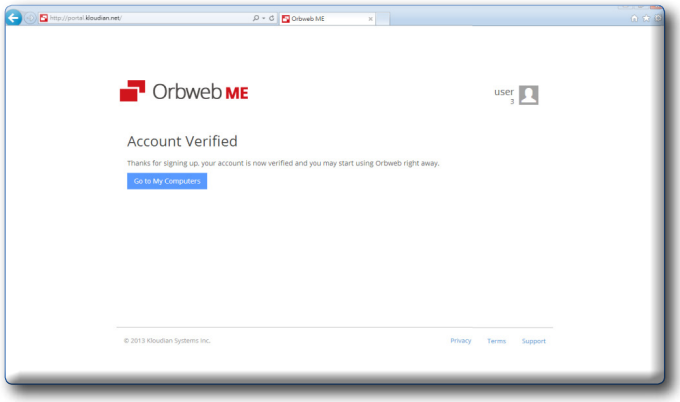
3. Enter valid **Email** and confirm it.
   Enter **Password** and **confirm** it.
   Enter **First Name** and **Last Name**.
   Enter a desired name for host device in the **Computer Name** field.
   Click on **Sign up**.



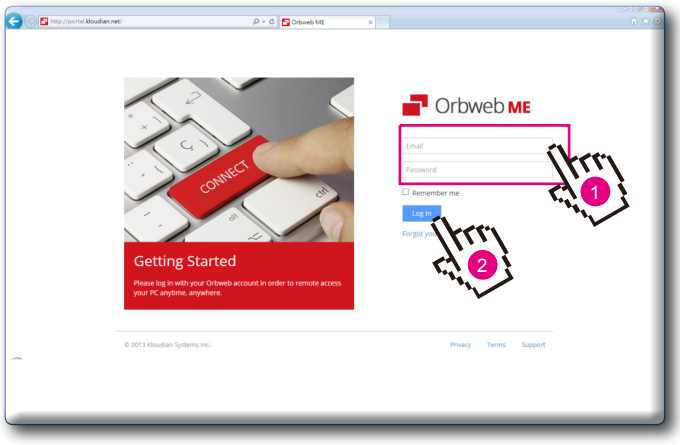
4. The confirmation page appears, and a confirmation is sent to the email address you provided to verify your account. Check your email and click on the link in the email to activate your Orbweb ME account. If you did not receive an email, click the **Configure this computer** link and follow the instructions for registering again.



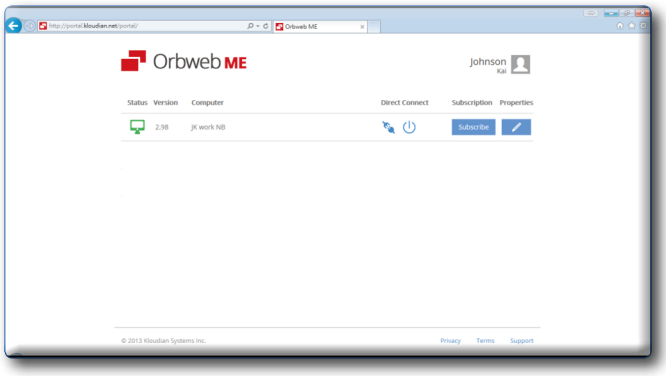
5. Clicking on the verification link displays the Account Verified page. Click on **Go to My Computers**.



6. The Orbweb ME Portal login page appears. Enter account name and password. Click on **Log in**.



7. The portal page displays.



Note

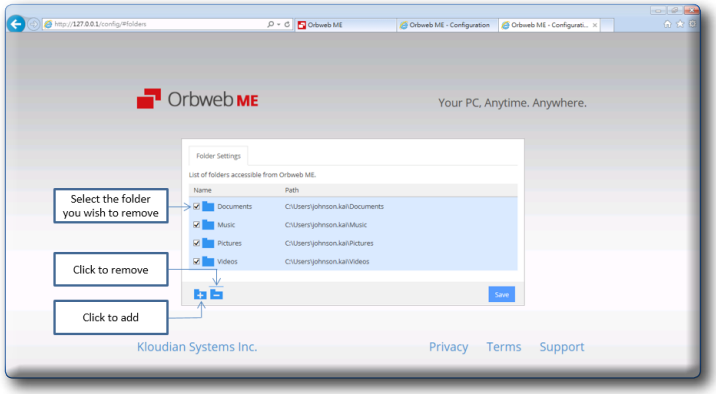
- In this example, the computer **JK work NB** has been added to Johnson's account.

1.1 Setting up shared folders on host computer

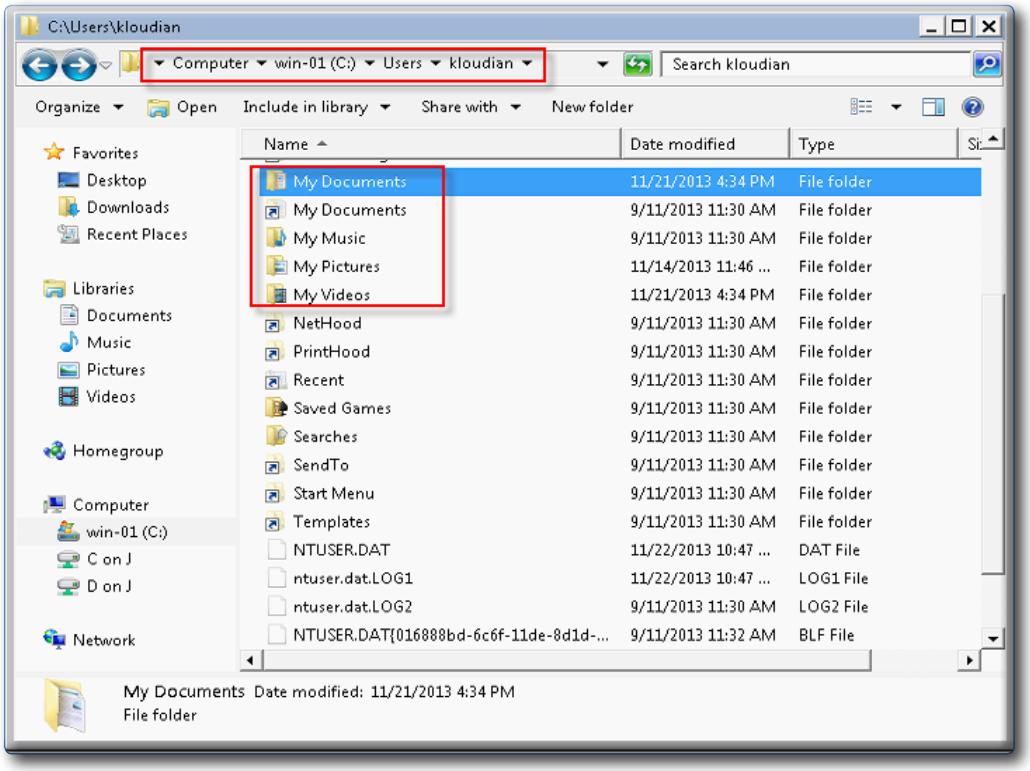
Specify folders to share on the host computer to access remotely through File Xplorer remote access.

1. Double-click on the **Orbweb** browser client on your desktop.

2. Click on the **Folder Settings** tab and the default shared folders display. To add a folder, click the " " icon to open a window to select a folder to add, and then click **Save**. To remove a folder select the checkbox next to the folder and click the " " icon. Then click **Save**.



3. The default folders in root directory are associated with the **My Documents, My Music, My Pictures** and **My Videos** folders in C:\users\(User name) of your host device, so in order to have the files appear in these folders in the Orbweb ME service, you must manually put the files in the associated folders.



2. Portal Functions

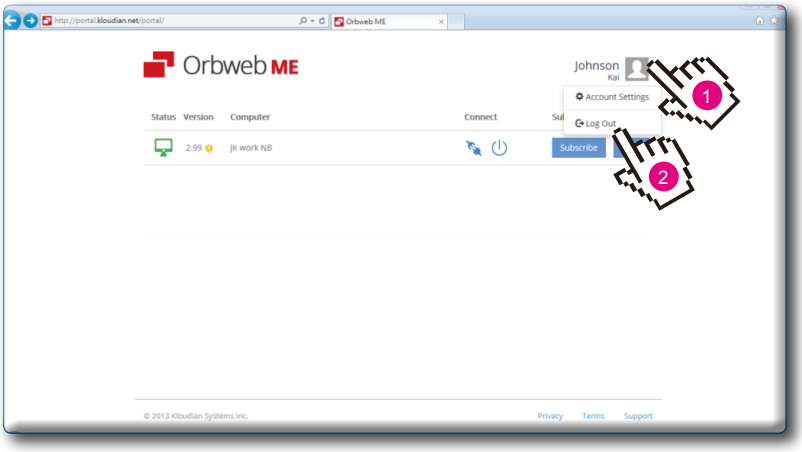
2.1 Icons and Buttons

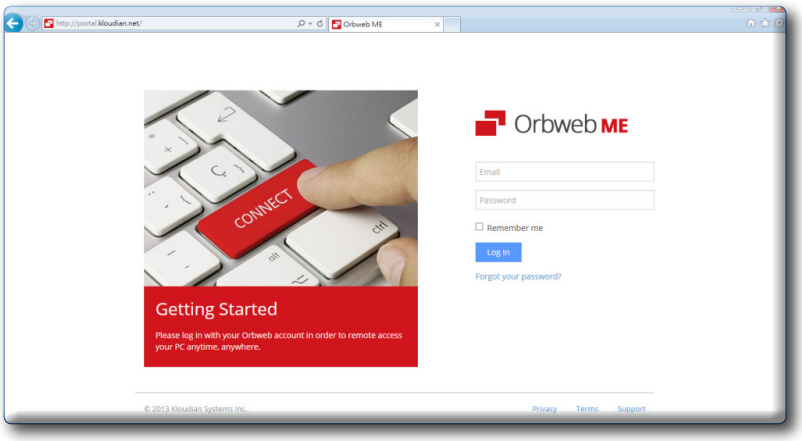
To access the portal from your client device, go to Orbweb portal login page: http://orbweb.me. The portal screen has the following functions. See the proceeding sections for more information on how to use these functions.

- **Account Settings / Log Out** – Click to display account setting and log out options.
- **Host Status** – Displays Green if the host is power on. Wakeable icon displays if host is sleeping and wakeable. Black if host is power off.
- **Current Version Number** – The current version number of the host agent software on host PC.
- **Update Version Available** – If a new version of the host agent is available, the update icon appears. Click to update.
- **Host Name** – The name of the host computer.
- **Host Properties** – Set remote desktop resolution and view subscription status.
- **Service Subscription** – Choose the desired subscription plan and payment method.
- **Power Options** – Displays Blue if the host is on; Click to display options to restart, sleep or shut down the host. Red if host is sleeping or shut down, and wakeable.
- **Connect** – Connect to the remote host. Displays blue if host is on.
- **Language selection** – Change the portal display language.

2.2 Log Out

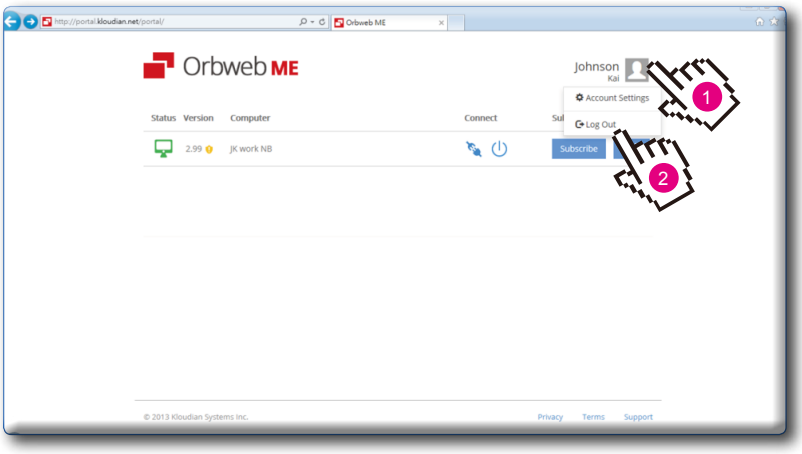
1. Click on account name.
2. Click on **Log Out** to return to portal login page.





2.3 Account Settings

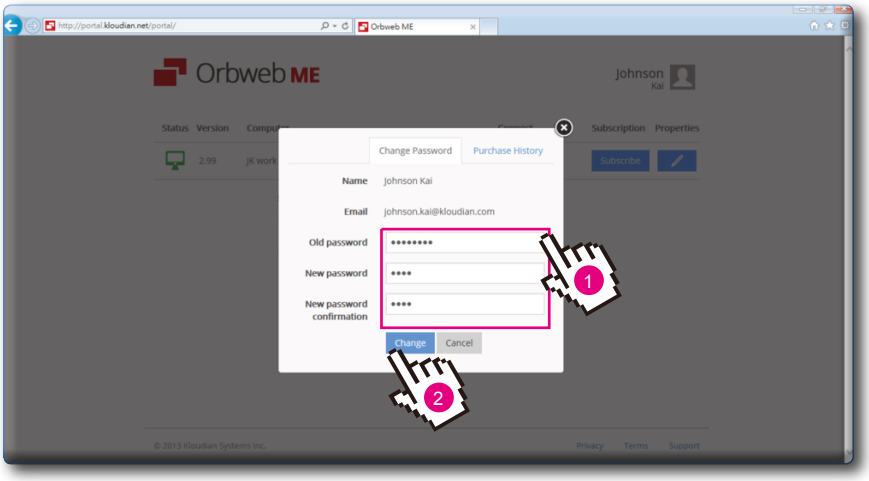
1. Click on account name and click **Account Settings**.



Change Password

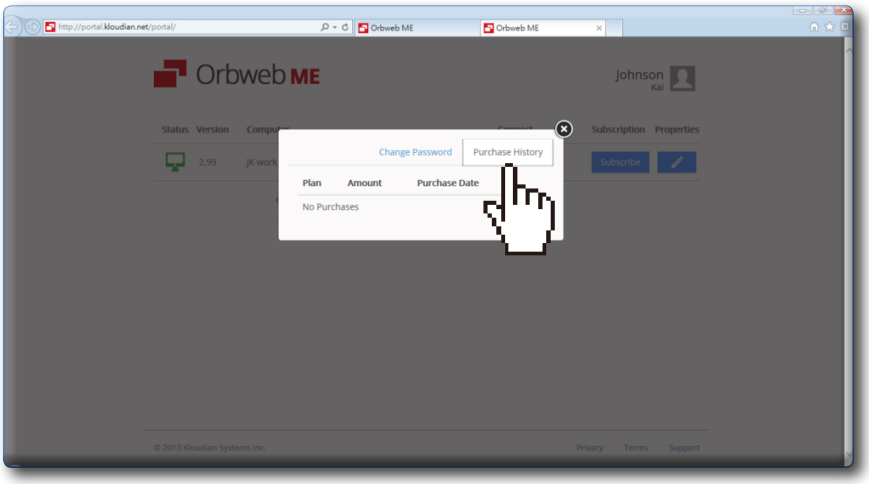
1. Click on **Change Password** and enter the following information:
    a. Enter old password.
    b. Enter new password.
    c. Renter new password.

2. Click on **Change**.



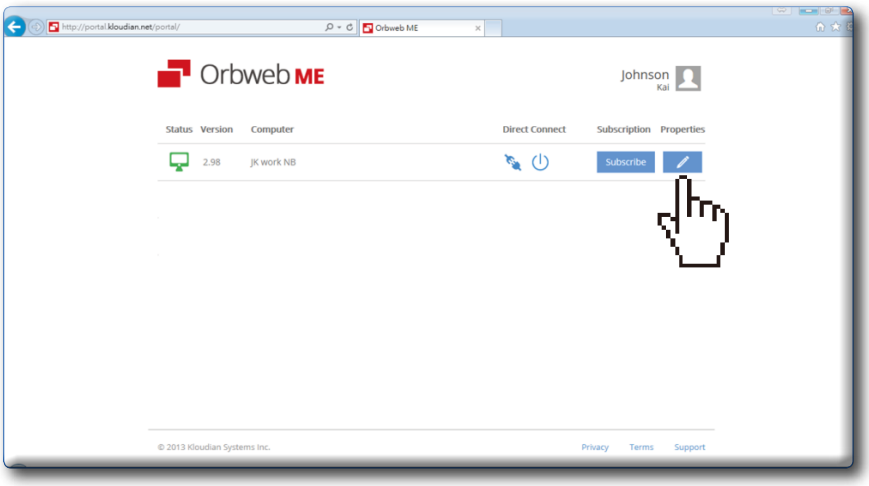
Purchase History

Click on **Purchase History** to show purchase made to this account and other purchasing information.



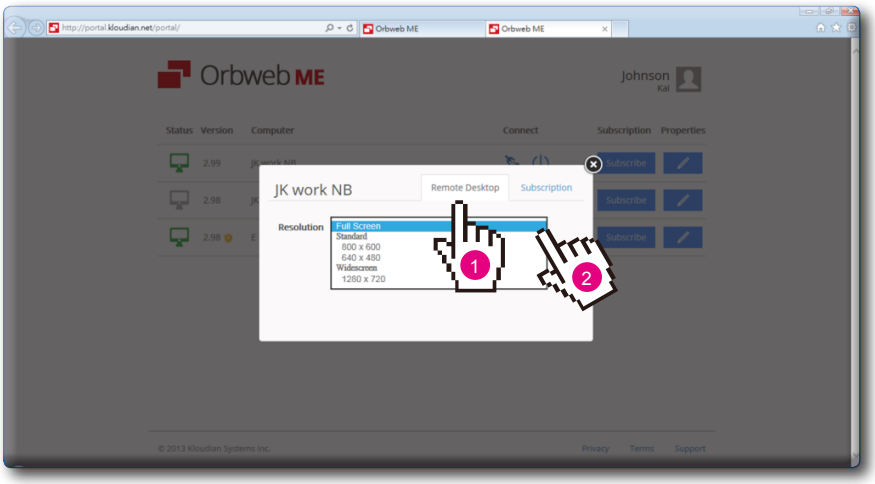
2.4 Host Properties

Click on **Host Properties**.



Remote Desktop

1. Click on **Remote Desktop**.
2. Click on the **Resolution** drop-down menu to show all available resolution settings.



Note

- In poor networking environments, lower resolution will give you better service performance. This setting only applies to remote desktop, not for File Xplorer. On the other hand, if you have larger monitor and better networking environment (LAN), you may choose higher resolution for better quality.
- Resolution change needs to done before connecting the service.

Smart resize

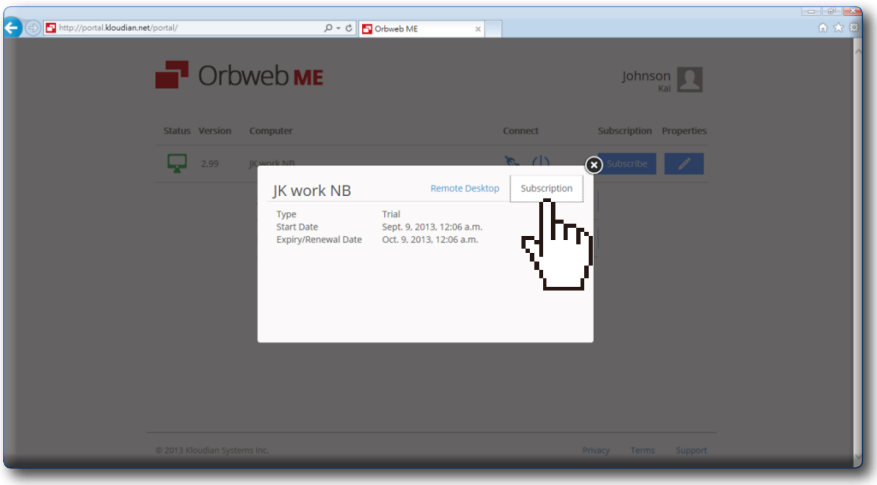
Check “Smart resize”.

Note

- Smart means that the entire remote desktop is always visible in the client window, with no scrollbars being necessary. In effect, for the same size client window, smart-sizing shows you more graphic data, while a non-smart-sized client window has to use scrollbars and shows much less.

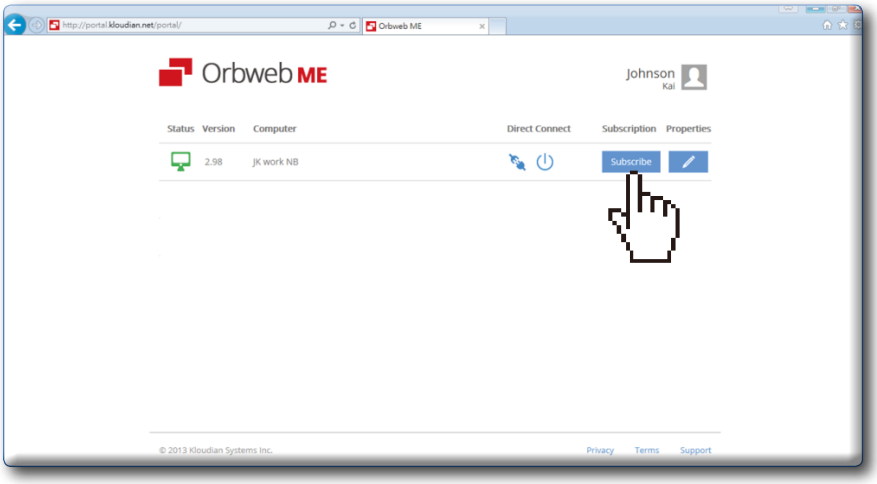
Subscription

Click on **Subscription** to see current subscription information.



2.5 Subscribe

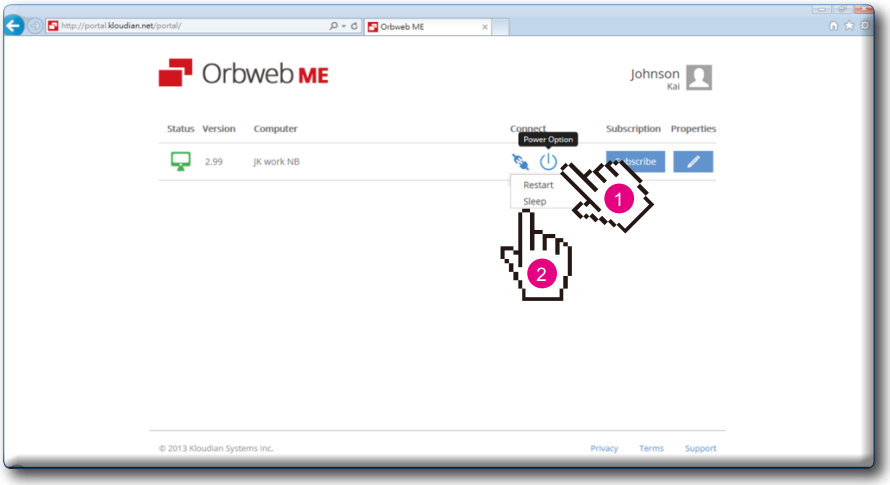
Click on **Subscribe** to choose the desired plan and payment method. The subscription plan options screen will display.



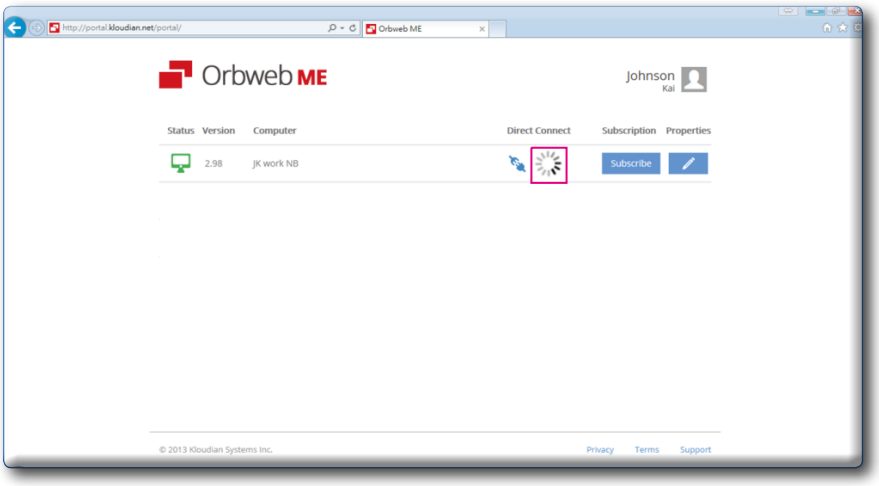
2.6 Remote wake and power options

Sleep and Wakeup

1. Click on **Sleep**.

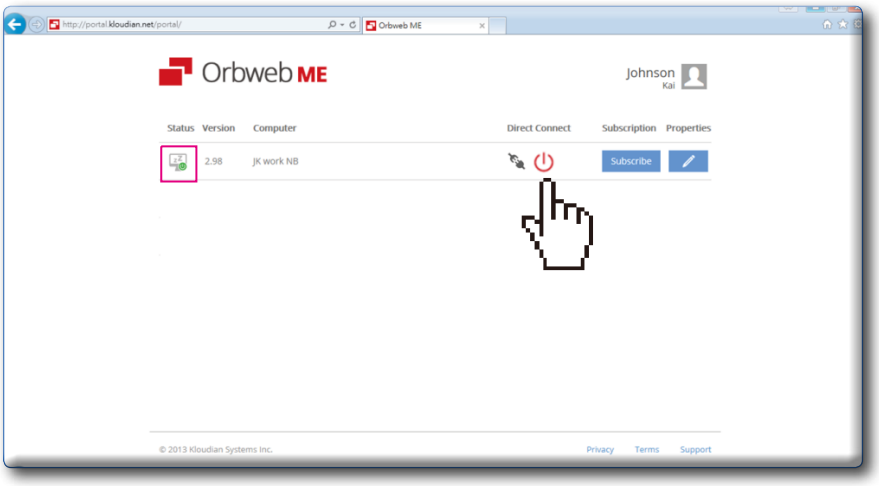


2. Loading icon shows that going to sleep is in progress.



3. Host status in the Status column shows offline and ready to be awaked " ". Power option under the Connect column shows wakable " ".

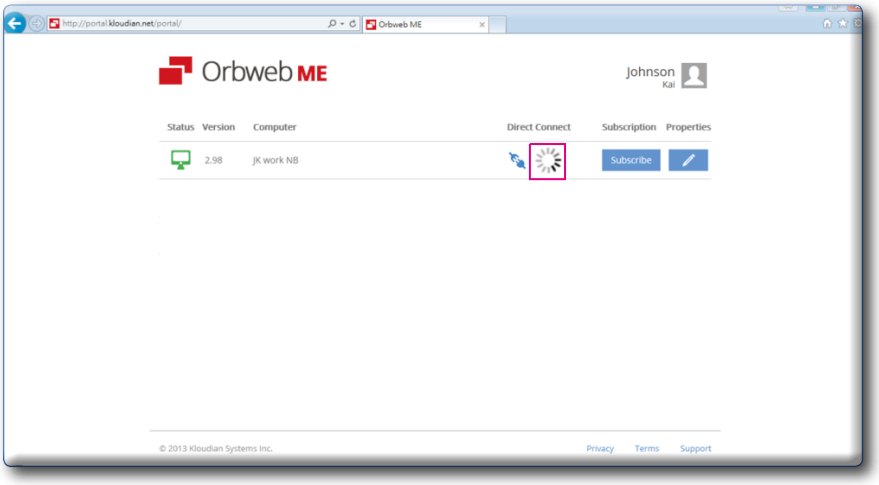
4. Click on " ".



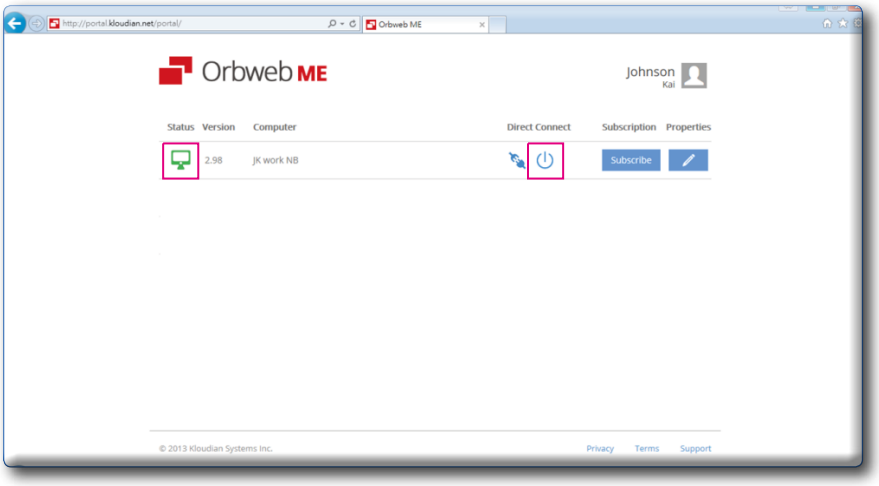
Note

- If the device is WOW(Wake-On-Wan) compatible, then the power option icon will turn wakable. Please be aware that the power option icon will turn offline if the device is not wow compatible and then you will need to physically wake up computer in order to bring power option icon back to online.

5. Loading icon shows that the wake up is in progress.

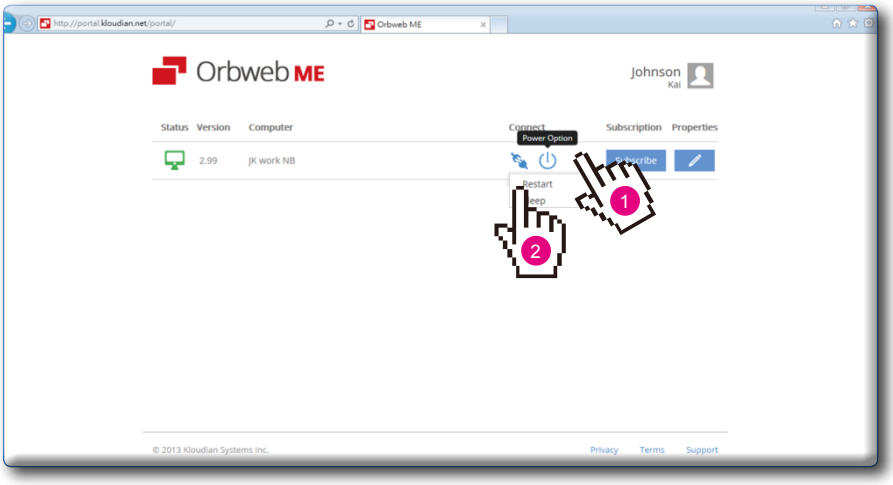


6. Host and power status show online.

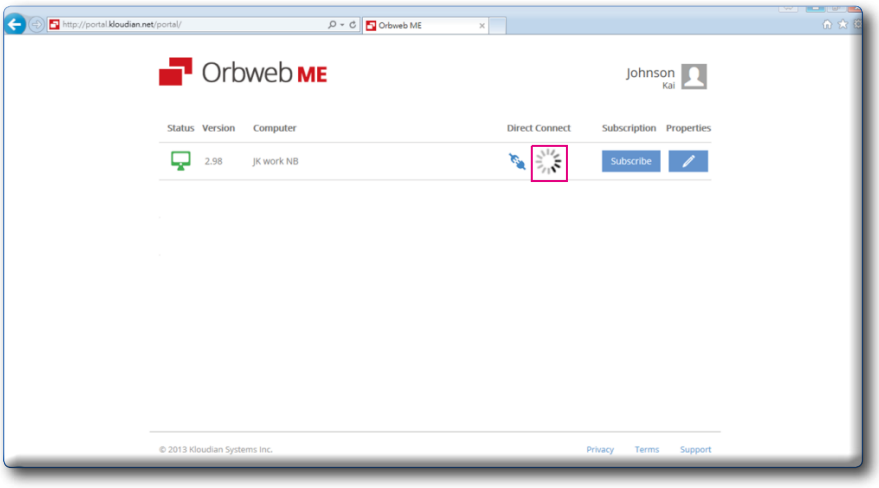


Restart

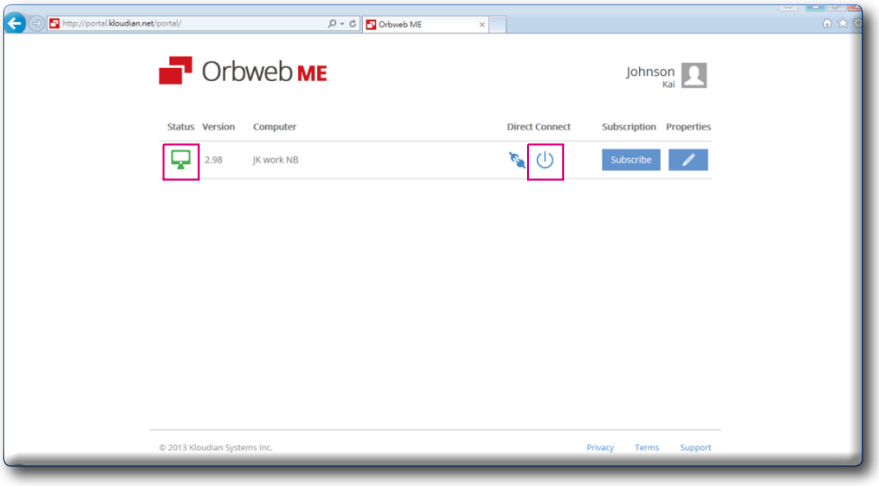
1. Click " ⏻ " and power options show.
2. Click **Restart**.



3. Loading icon shows that the restart is in progress.



4. Host and power status show online.



2.7 Device Rename

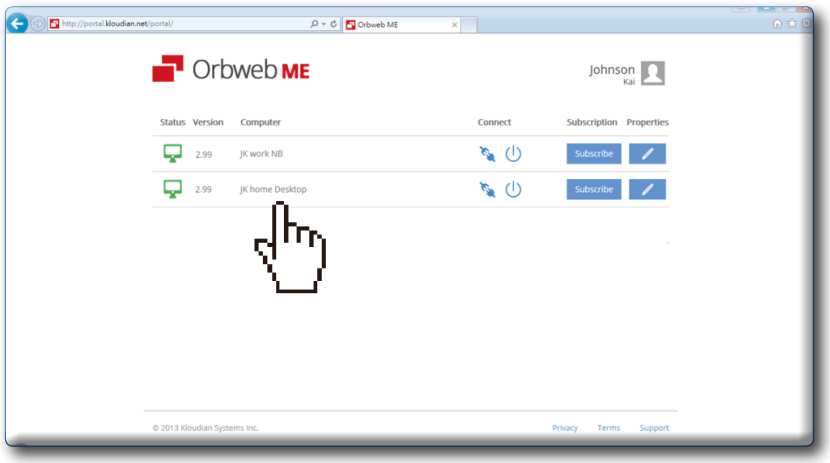
1. Click on " " ".

2. Erase old name.

3. Enter new name.

4. Press **Enter** on the keyboard to complete the process.

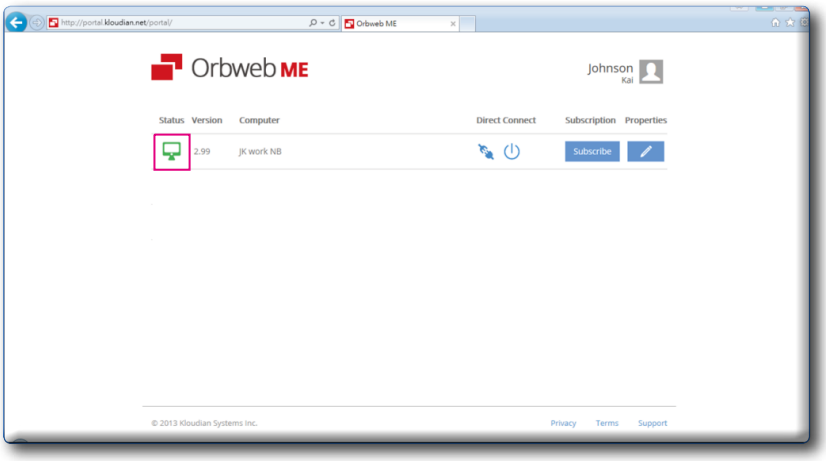
5. Check if the device has been renamed.



2.8 Orbweb ME Portal Online Updating

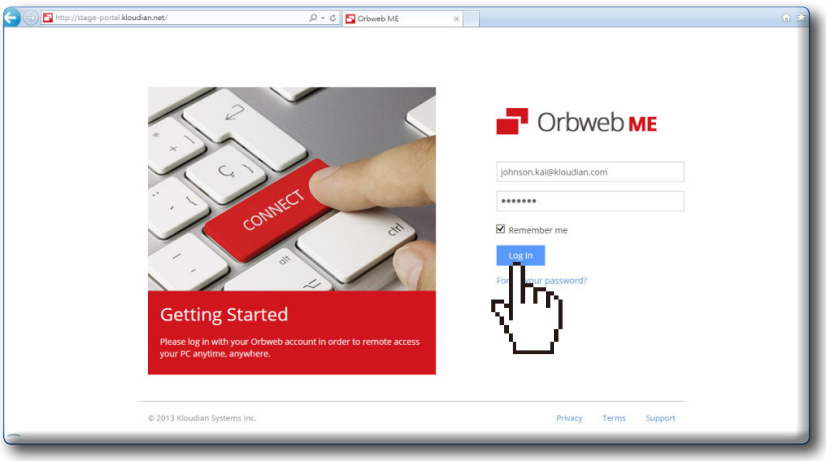
1. Click on " ".
2. Click on " Yes " on pop-up window. The device will be offline for about 5 -10 seconds during updating process.

3. Check the version number that has been changed in the **Version** column.

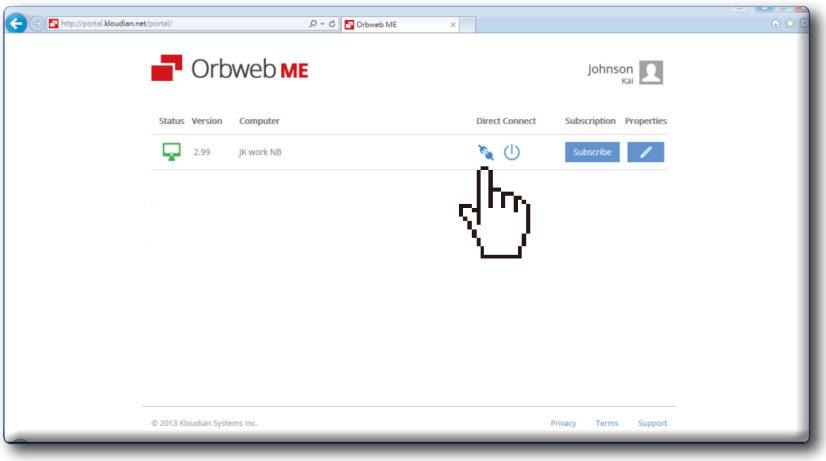


3. Remote Desktop

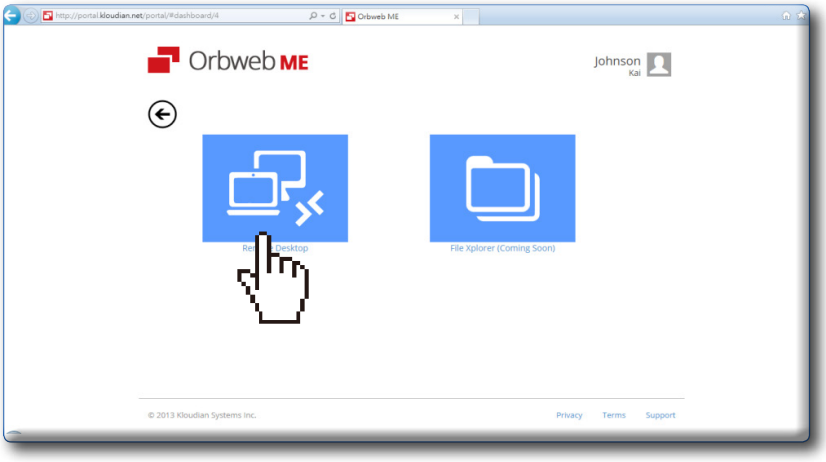
1. Go to Orbweb portal login page: http://orbweb.me.
2. Enter Orbweb account name and password.
3. Click on **Log in**.



4. Click " ".

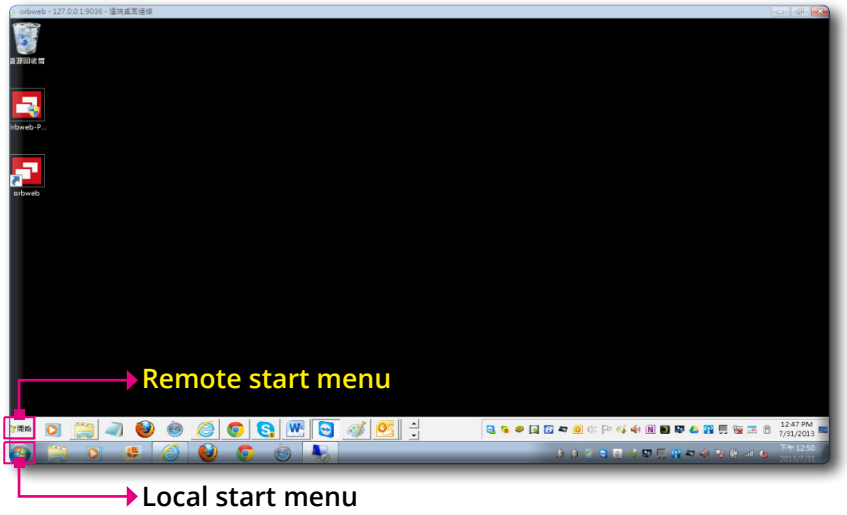


5. Click on **Remote Desktop** text or icon.



6. Enter Windows password.
7. Click on the **arrow** to log in.

8. Orbweb personal remote desktop displays.

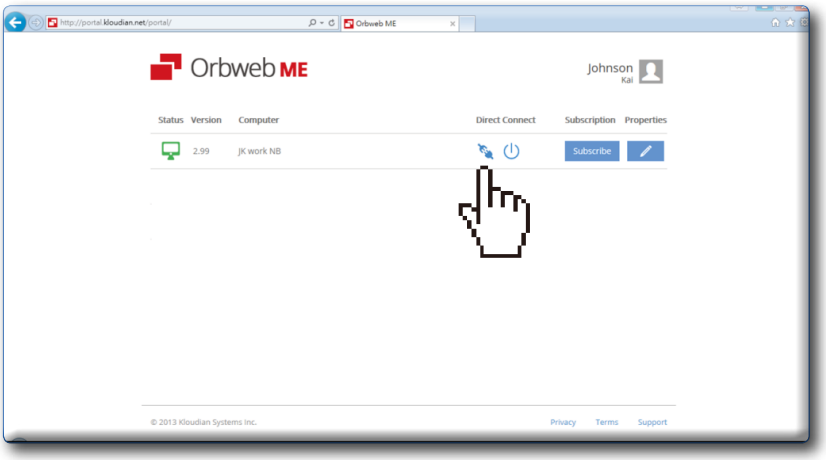


4. File Xplorer

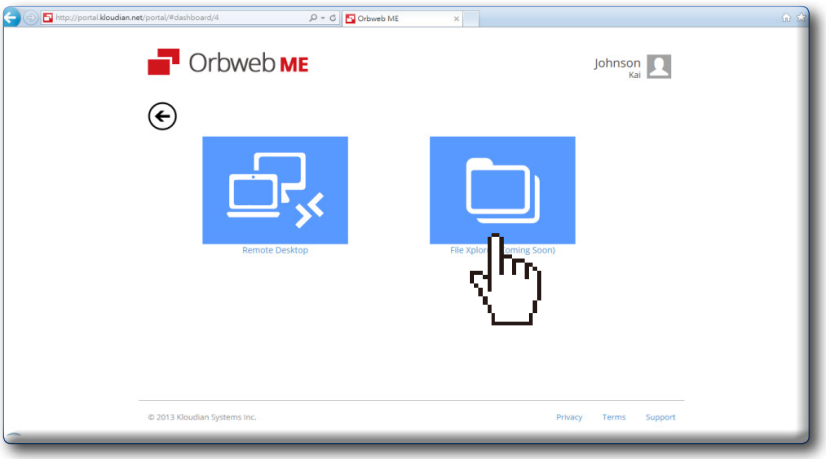
Use File Xplorer to play media files and access documents on your host computer.

1. Go to Orbweb portal login page: http://orbweb.me.
2. Enter Orbweb account name and password.
3. Click on **Log in**.

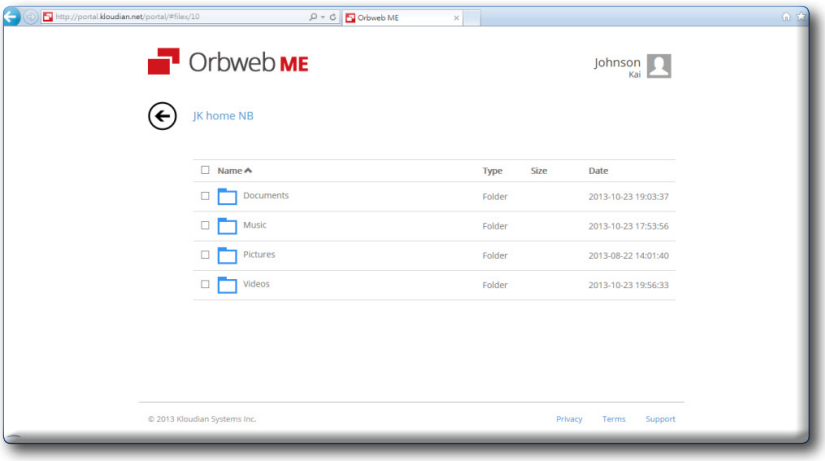
4. Click " " .



5. Click on **File Xplorer** text or icon.

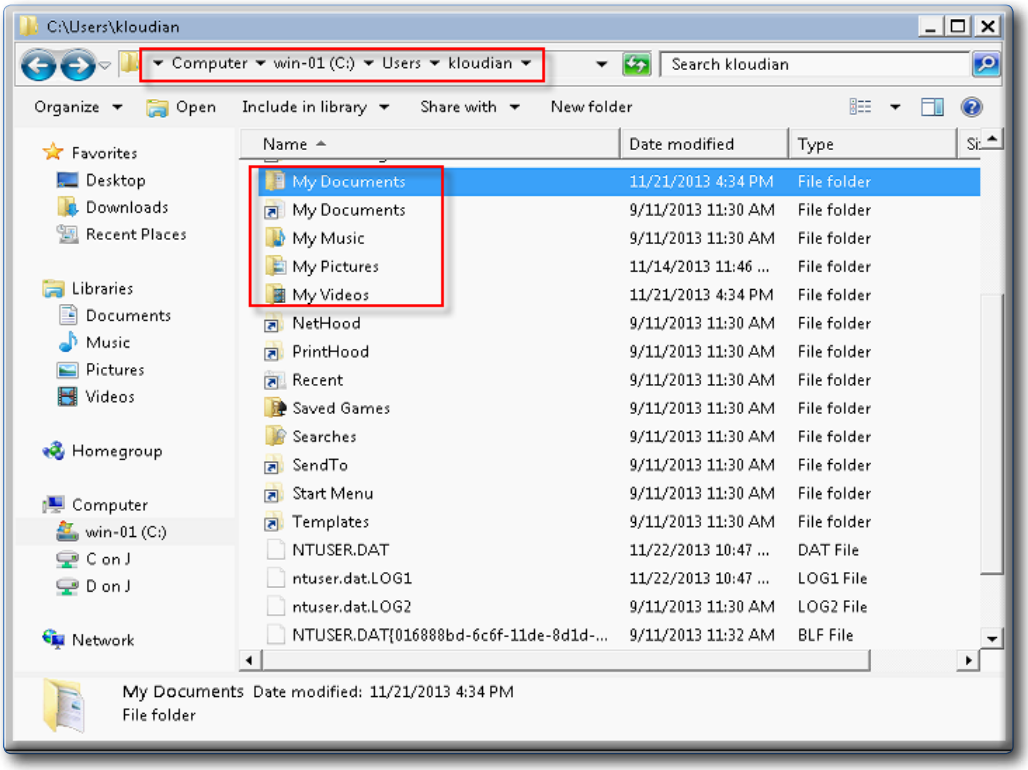


6. Root directory displays.



Note

- The folders in root directory are associated with the **My Documents**, **My Music**, My Pictures and **My Videos** folders in C:\users\(*username*) of your host device, so in order to have the files appear in the Orbweb ME service, you must manually put the files in the corresponding folders. See 1.1 Setting up shared folders on host computer on page 7 for more information.

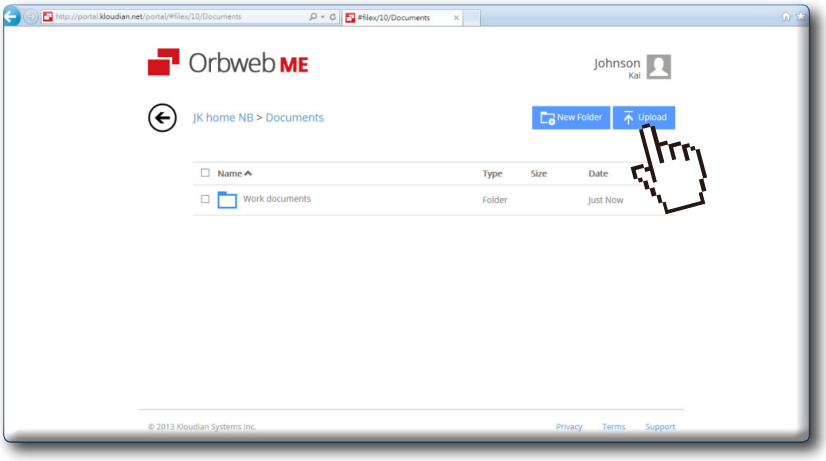


4.1 Creating New Folder

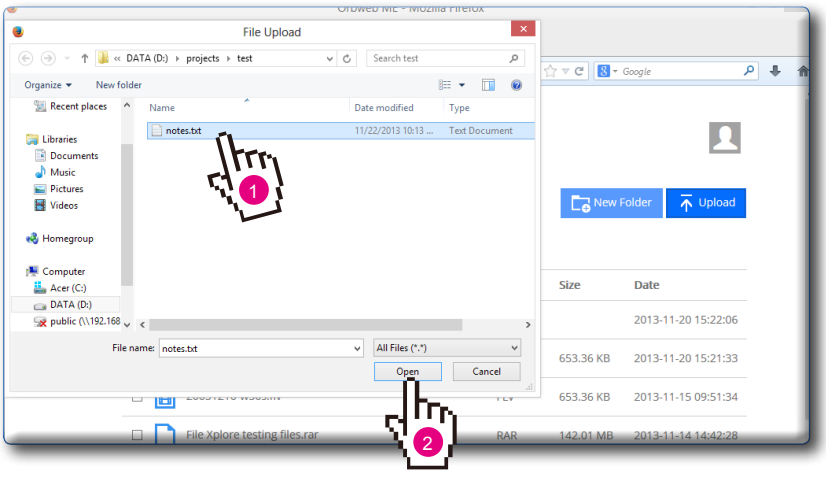
1. Click on **New folder**.
2. Enter desired new folder name.
3. Click **Enter**.

4.2 Upload

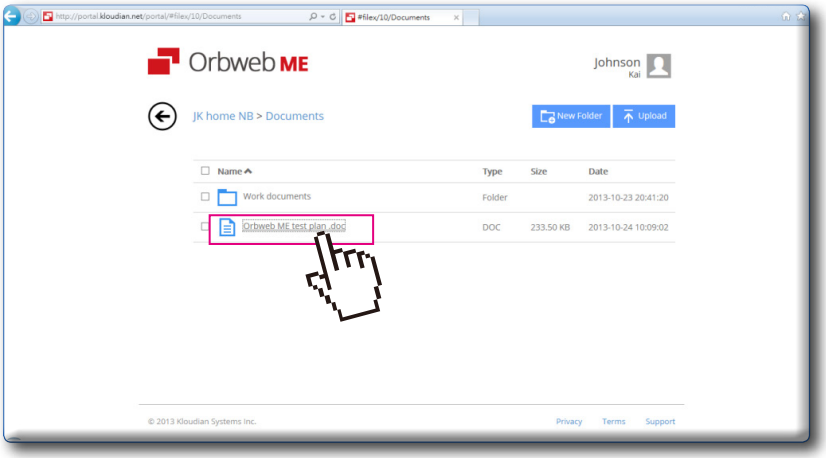
1. Click on **Upload**.



2. Choose the file to upload.



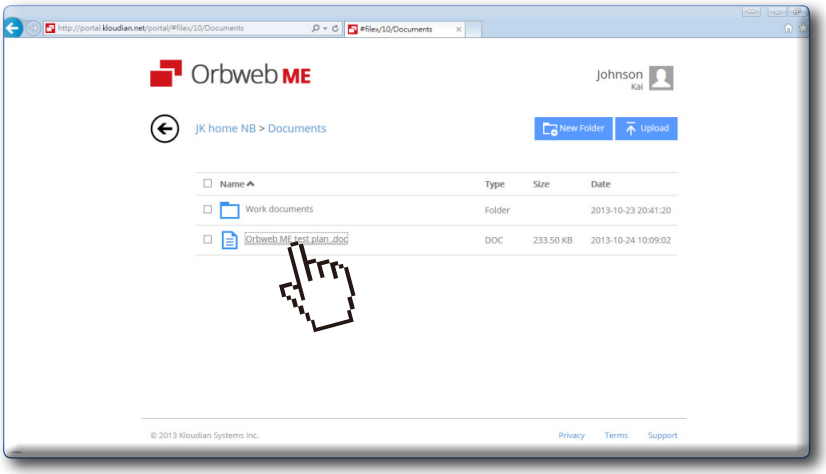
3. Check that the uploaded file has been added.



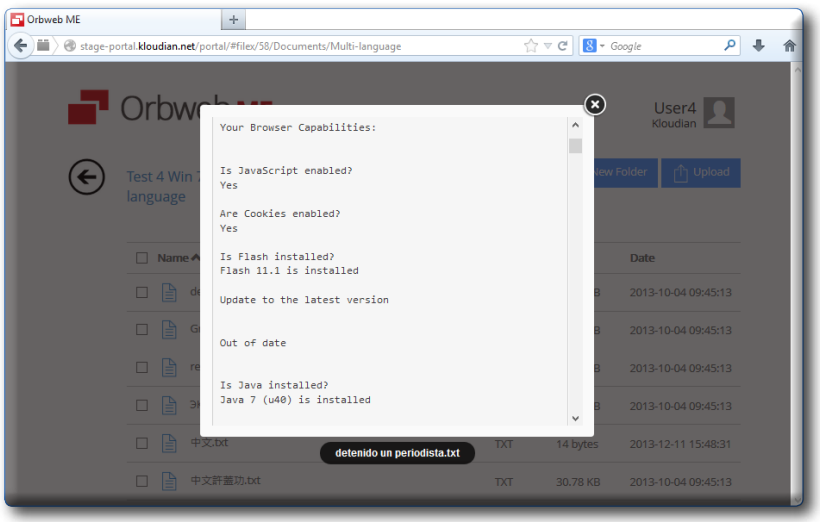
4.3 File options

Document File Opening

1. Click on the file.

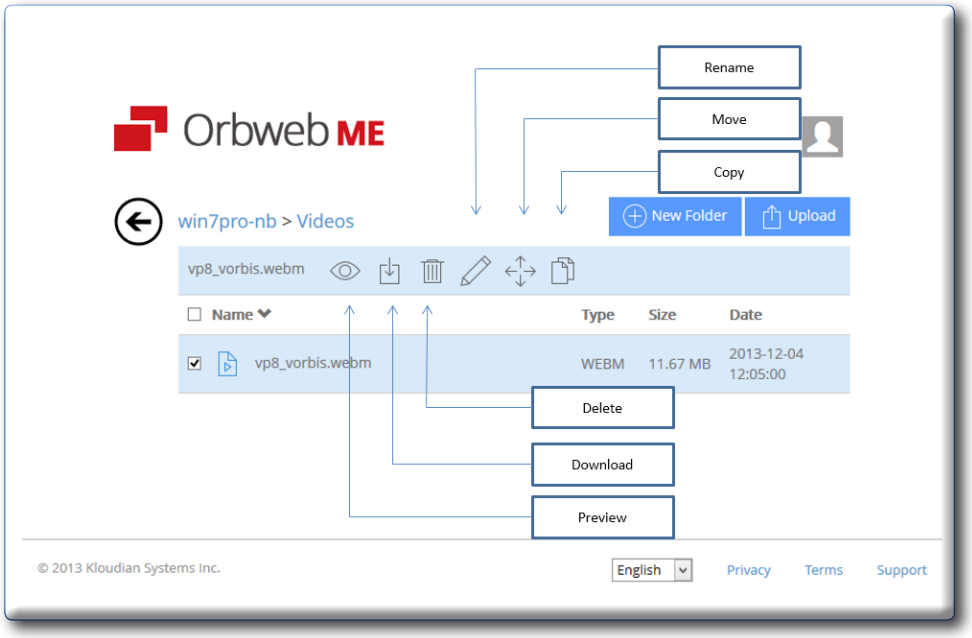


2. The file displays.



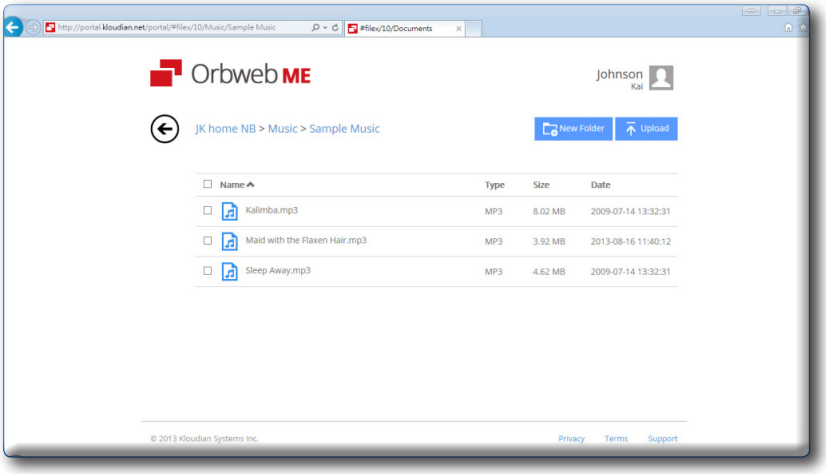
Additional File Options

1. Click on the checkbox next to the file to display more file options.
   - **Preview** – View the selected file in the browser.
   - **Download** – Download the selected file to your client computer. If multiple files are selected, the files will download as an archived .zip file.
   - **Delete** – Delete the selected file.
   - **Rename** – Change the name of a selected file.
   - **Move** – Move the selected file to another folder.
   - **Copy** – Copy the selected file to another folder.

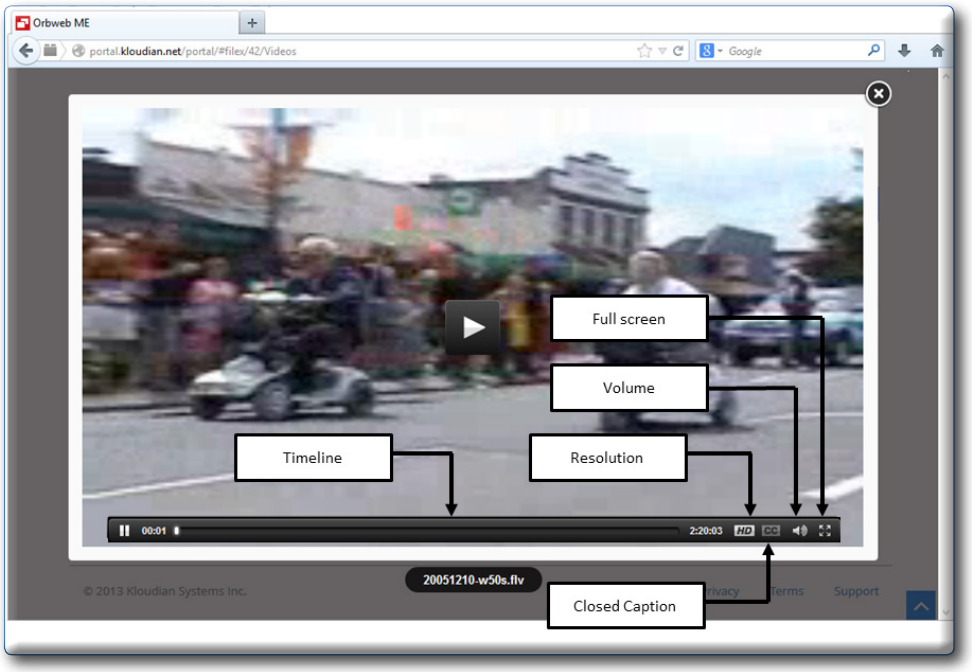


4.4 Play a video file

1. Locate the video file you wish to view and click on it.

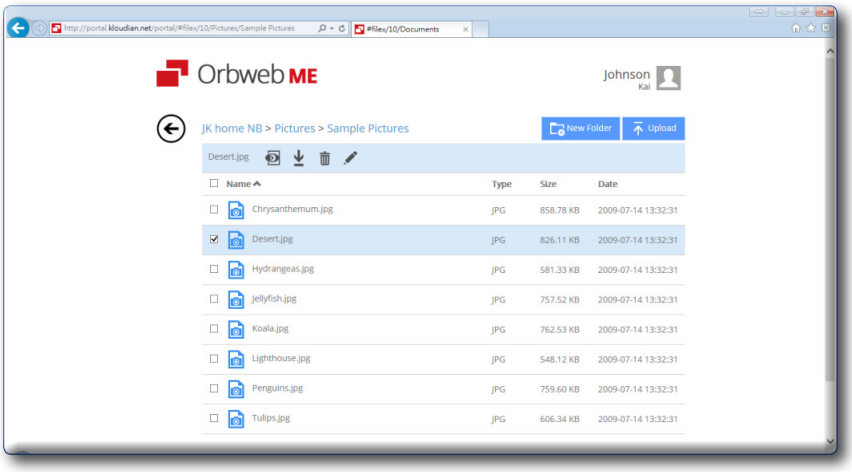


2. The media player window opens and the file starts playing.
   - **Resolution** – Click this to select the video playback resolution. This selection depends on your network bandwidth and host computer resources.
   - **Volume** – Adjust the playback audio volume here.
   - **Full screen** – Click this to enter full screen playback mode.
   - **Timeline** – Click a location along the timeline to go to a specific time in the video file.
   - **CC** – Click to display subtitles.

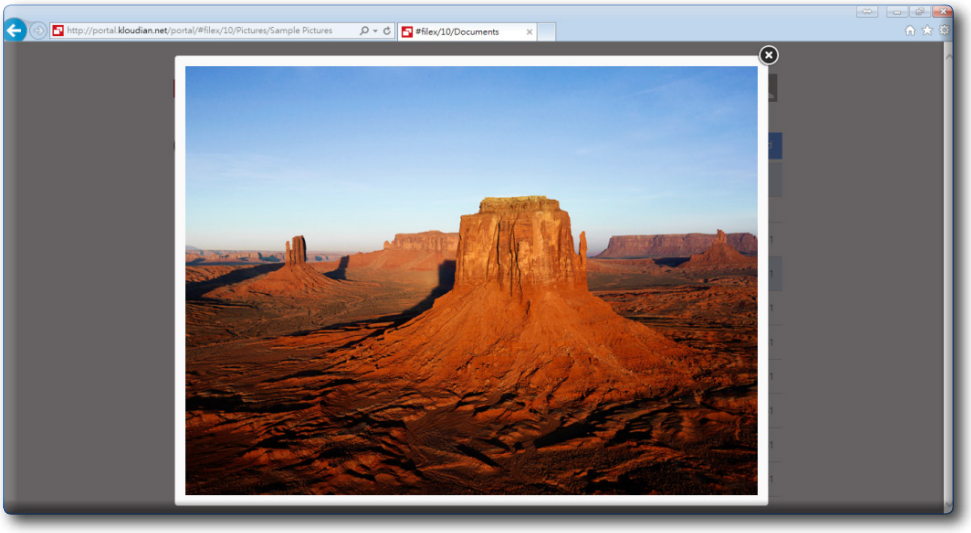


4.5 View pictures

1. Locate the picture you wish to view and click on it.

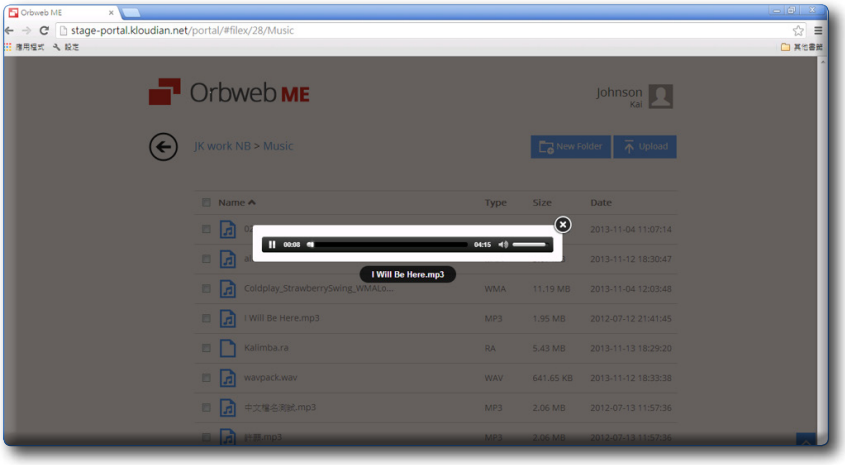


2. The picture displays.



4.6 Play a music file

1. Locate the music file you wish to open and click on it.



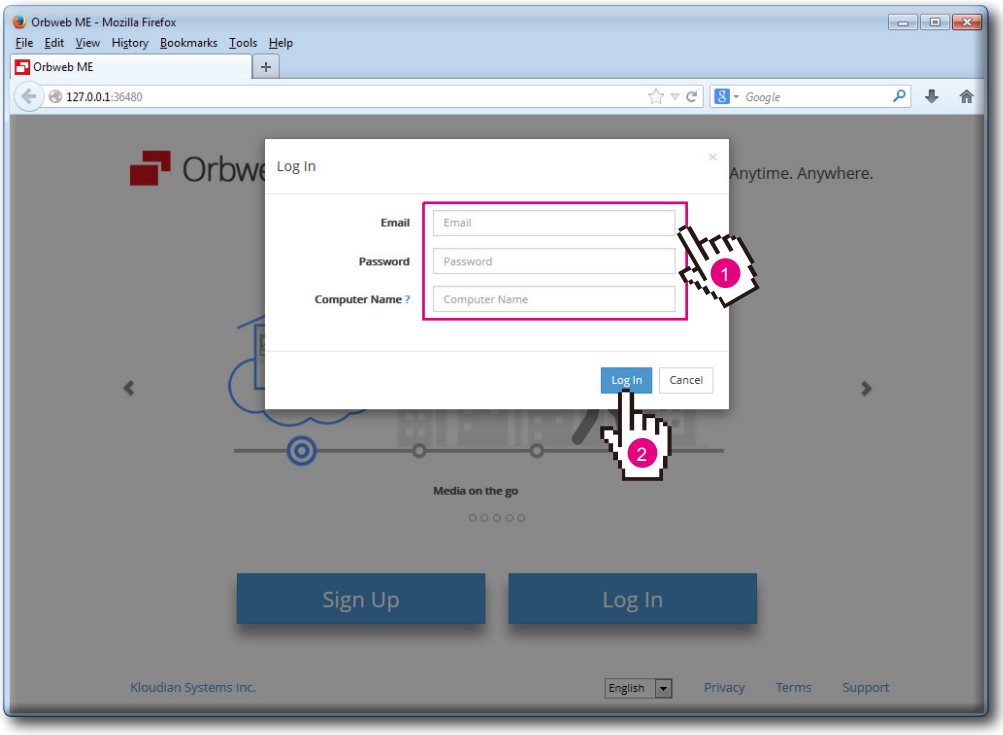
Note

- You can drag back and forth on the timeline to the point where you want the music to start.

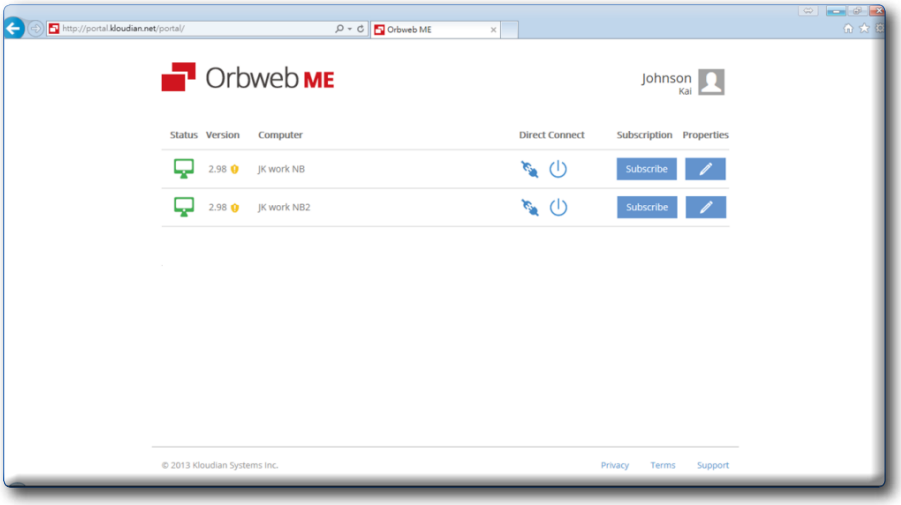
5. Adding a host device to your account

1. Install **Orbweb ME** host agent to your device. The **Orbweb ME** setup file is available for download at http://orbweb.me/download/. Download it and double-click to start installation.
2. Follow the simple steps in the setup wizard to complete the installation. Rebooting is required after installation.
3. Open the Orbweb browser client and click on the **Log In** icon.

4. Enter your Orbweb account email and password.
   Enter a desired name for your device.
   Click on **Log in**.



5. Orbweb ME portal page displays.



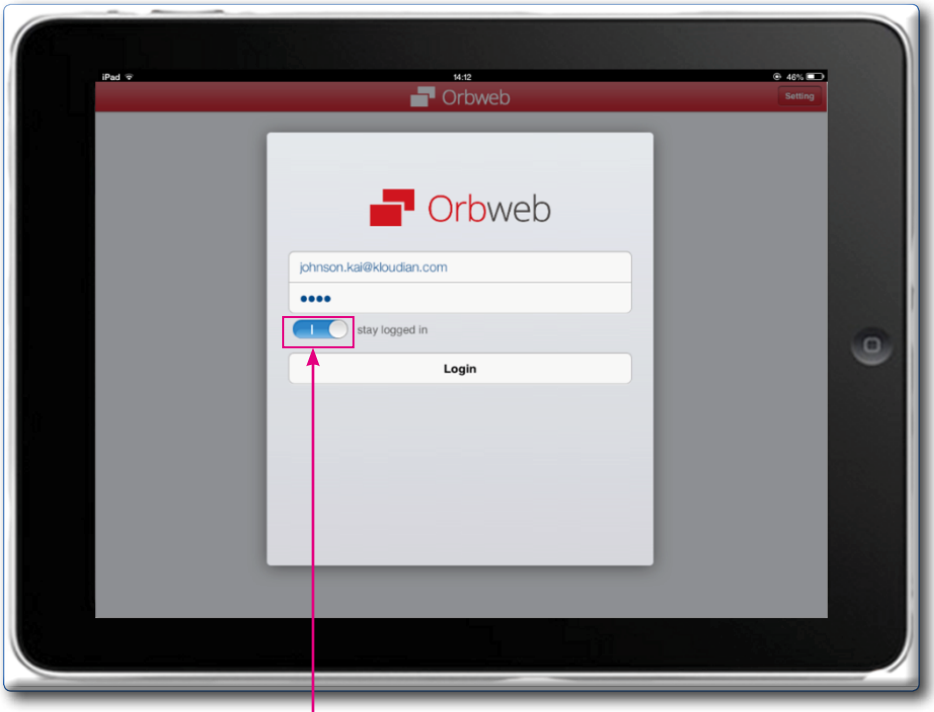
Note

- In the example, the device **JK work NB2** has been added to Johnson's account.

6. Use Orbweb ME on iOS or Android Tablet Clients

1. Open the App Store on your iOS device or Play Store on your Android device, and search for **Orbweb**.
2. Install **Orbweb ME**.
3. Tap on the **Orbweb ME** tablet client icon.

4. Enter Orbweb ME account and password.
5. Tap on **Login**.



If **stay logged in** is switched on

....will automatically log you in each time you launch Orbweb ME app.

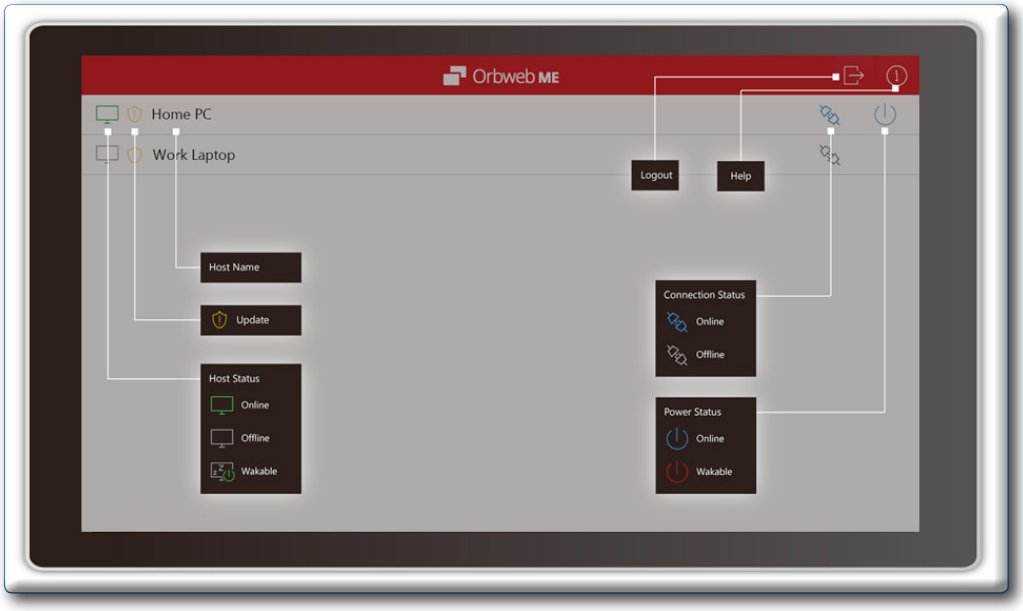
If **stay logged in** is switched to off

....password is required each time you launch Orbweb ME app.

6. When you log in for the first time, the instructional screen shows. Tap on **Touch here to dismiss** (iOS) **or the Back button** (Android) to close this screen. Tap on the **Connection Status - Online** icon to connect to host.

   The following options are available on this screen:

   - **Logout** – Click to display account setting and log out options.
   - **Help** – Displays options to view icon labels and Orbweb ME app information.
   - **Host Name** – The name of the host computer.
   - **Update** – If a new version of the host agent is available, the update icon appears. Click to update.
   - **Host Status** – **Green** if the host is power on. **Wakeable** icon displays if host is sleeping or shutdown, and wakeable.
   - **Connection Status** – Click to connect to the remote host if status icon is **Online**.
   - **Power Status** – If host is on, **Online** icon appears, and you can click to display options to restart, sleep or shut down the host. **Red** if host is sleeping or shut down, and wakeable.
   - **Language Selection** – Change the portal display language.



Note

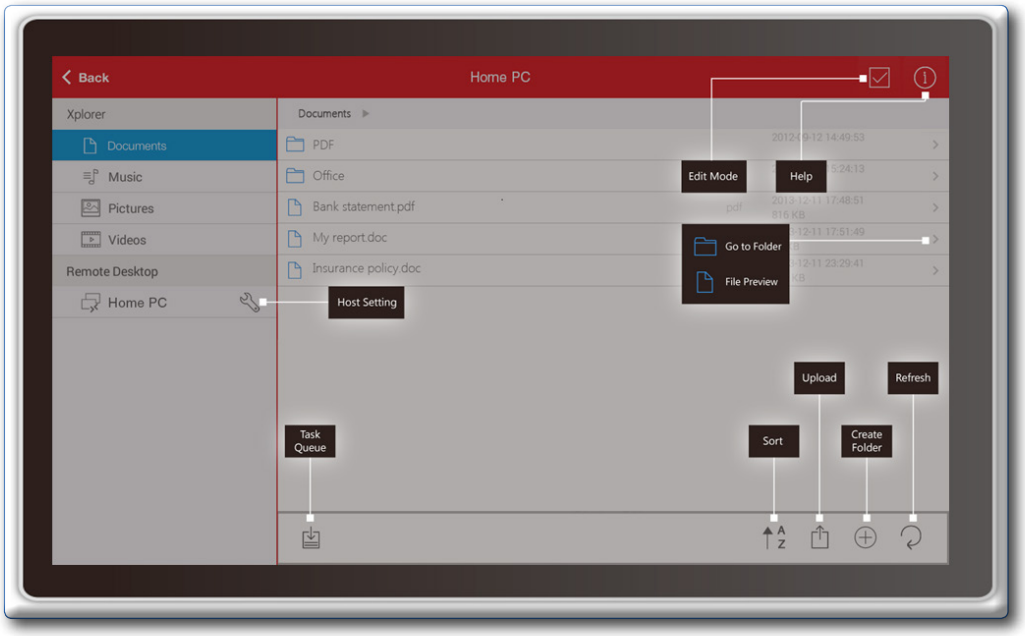
- Some portal functions such as “Password Change”, “Subscription” and “Device Rename” are not available on mobile clients, only through the web browser.

6.1 File Xplorer and Remote Desktop

File Xplorer Options

The **File Xplorer** screen has the following options:

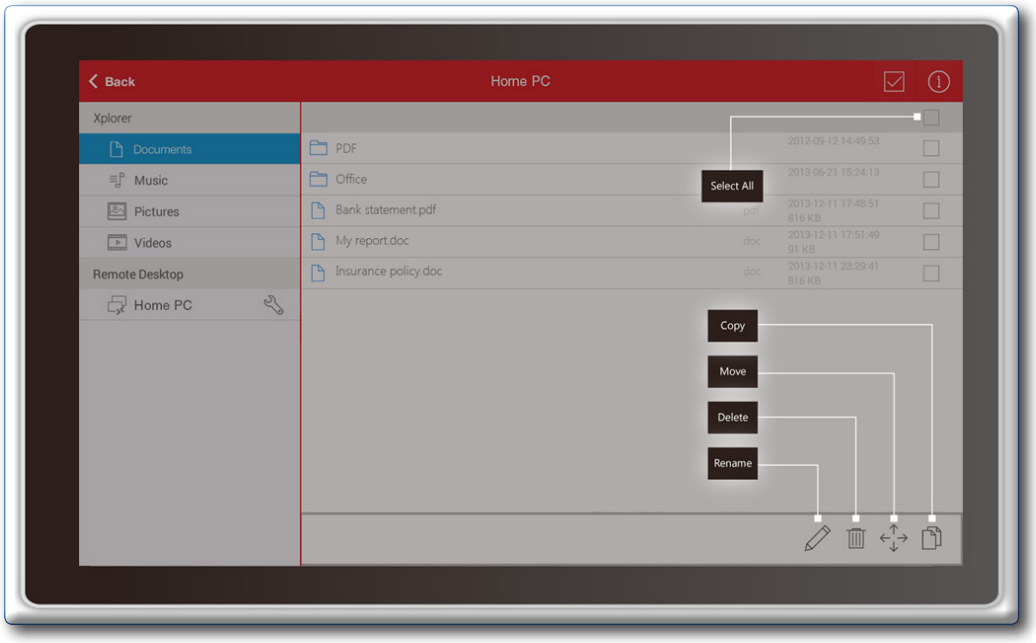
- **Xplorer / Remote Desktop Pane –** Displays the available folders and remote desktop options in left hand pane.
- **Edit Mode –** Displays file management options as shown in the next section. Tap this again to redisplay the current options.
- **Help –** Displays options to view icon labels and Orbweb ME app information.
- **Task Queue –** Show status of file upload, copy and move operations.
- **Sort –** Sort by name, date or size.
- **Upload –** Add a photo using the camera or from the gallery.
- **Create Folder –** Create a new folder.
- **Refresh –** Refresh the displayed contents.



File Xplorer Edit Options

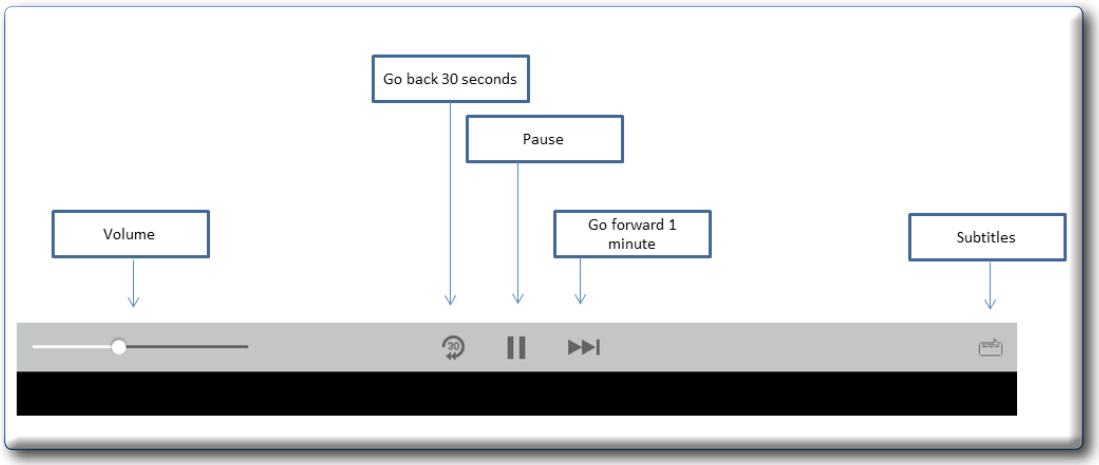
Tap the **Select file** icon and select a file to display the following options:

- **Rename** – Edit name of selected file.
- **Delete** – Remove the selected file.
- **Move** – Move the selected file to another folder.
- **Copy** – Create a copy of the selected file in another folder.



Video Playback Options

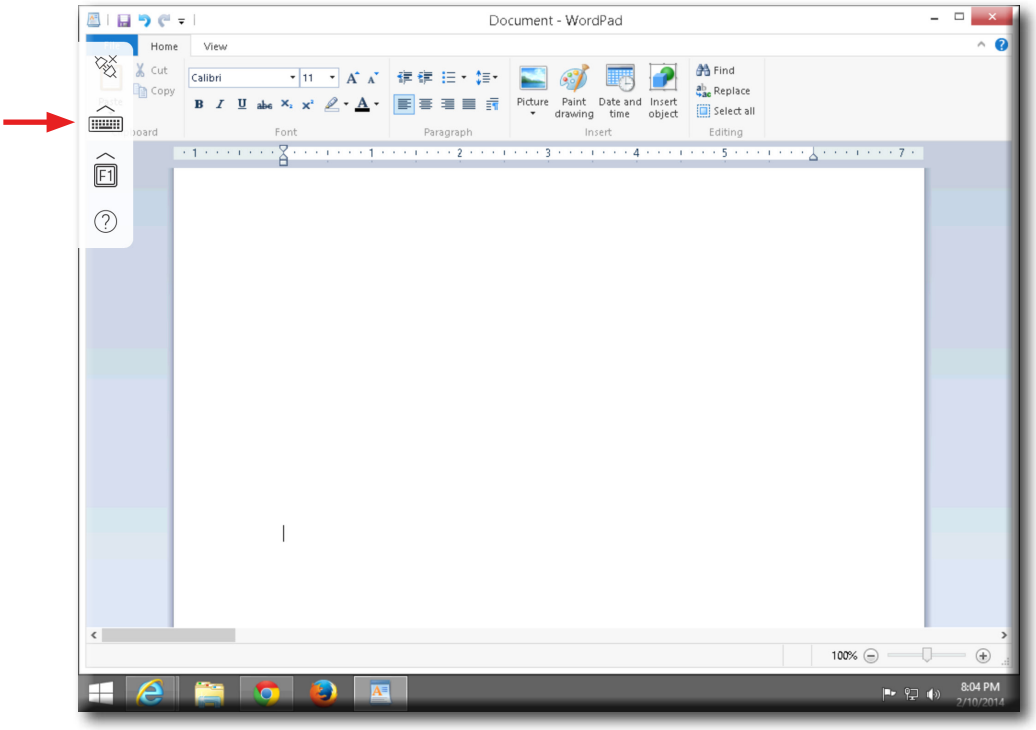
Click on a video file to open it. In full screen mode, the playback options display as below for iOS. To display subtitles on iOS, click on the subtitles icon to open a screen to select available subtitle files. Supported subtitle formats are .ssa, .ass, .srt and .vtt.



Keyboard

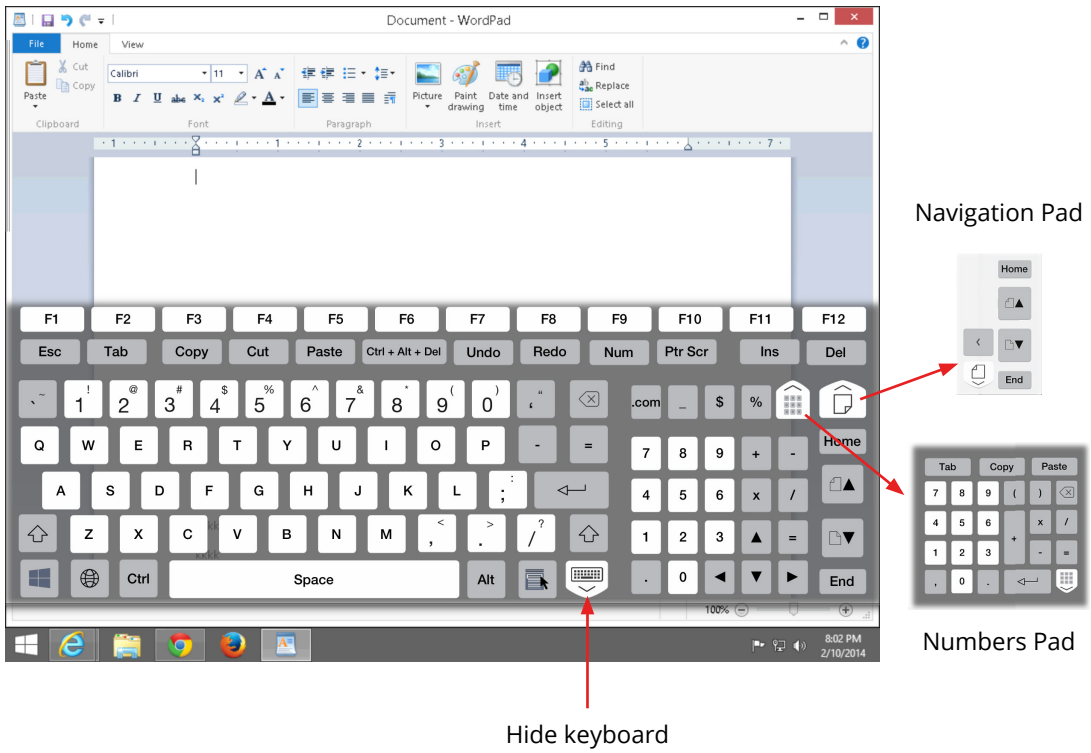
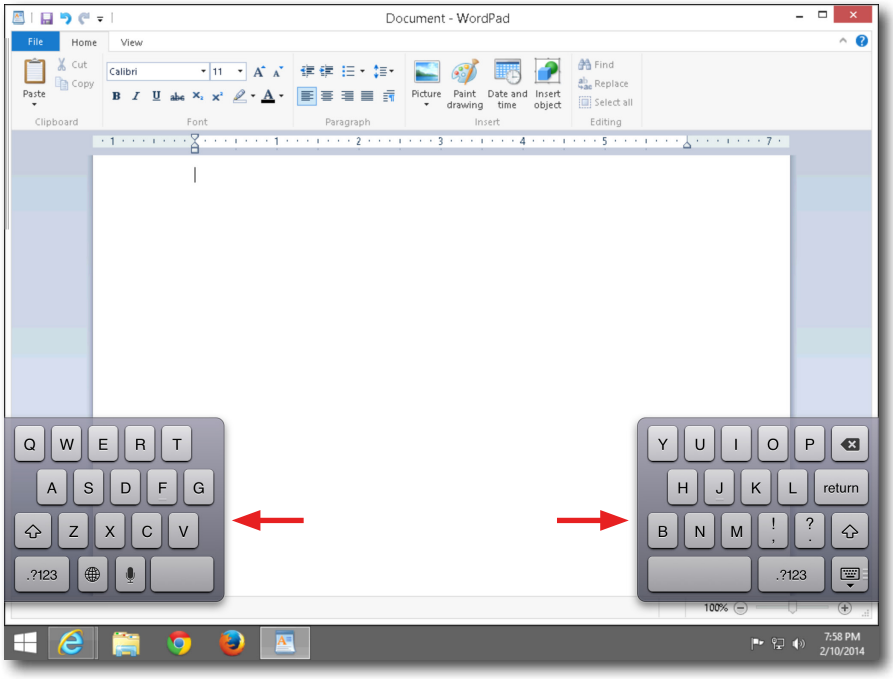
Keyboard gestures and keys are introduced in this section, using iOS as an example.

- **Keyboard call up –** Slide inward from the upper left hand corner to display the keyboard options. Tap the F1 icon to display the extended keyboard.



The extended keyboard displays as below. From this keyboard you can access these additional key pads:

- **Navigation Key Pad –** For navigating through documents and websites.
- **Numbers Key Pad –** For numbers and math operations.



- **Split keyboard –** From the extended keyboard, swipe thumbs outward to convert to the split keyboard view. This keyboard is useful for typing in remote desktop sessions.